

Addendum No.1, RFP 15-45



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: Prospective bidders RFP 15-45, Design Services for Draw Seven Park

From: Alex Nosnik, Assistant Director, Purchasing

Date: 12/2/2014

Re: **Questions & Answers**

Addendum No. 1 to RFP 15-45

The City is issuing this addendum to RFP 15-45 Design Services for Draw Seven Park to provide additional information:

****PLEASE BE SURE TO ACKNOWLEDGE THIS ADDENDUM BELOW****

1. *Change in Due Date:*

- ***Proposals are now due 12/12/14 at 11AM EST.***

2. Questions and Answers:

Q. What are the limits of the Draw Seven Park project area?

A. This will be clarified when a site survey is completed, which is part of this RFP.

Q. Will the Consultant's team be responsible for all permitting efforts related to the project?

A. The consultant team would be responsible for those permits that have to do with design, but the contractor will be responsible for permits related to construction. (utilities, traffic, etc)

Q. Will the Consultant's team be involved in Construction Administration, and if so to what extent? (The written scope of services description does not include CA services, but the standard contract language does.)

A. Construction Administration is not included in this RFP.

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Q. What is the City's anticipated construction budget? (Is this a public-private partnership that includes multiple funding sources: Federal, Private Developer contribution, City, Commonwealth? What is the contribution of each to the project and design budgets)?

A. The construction budget will be determined by the cost estimate provided as part of this contract. The city will be looking at all possible partnerships for funding.

Q. What is the City's budget for design services?

A. As much as needed to fully design the entire park.

Q. The Draw 7 Park parcel is currently owned by DCR. What is their anticipated involvement in the re-design and future maintenance of the Park?

A. DCR will be involved in design. The future of the park and its maintenance is still under consideration by both agencies.

Q. What, if any, outside agencies other than DCR are expected to be involved in the design process and to what extent? (MBTA? MWRA? Assembly Square FIT)

A. This is a City lead design process.

Q. The results of the previous public process do not seem to imply a desire for water play but it did indicate desire for restrooms/ public facilities and for a children's play area. Does the City intend to pursue the integration of a children's play area or public restrooms into the scope of design services? Also, as the recently renovated Baxter Park already includes a splash pad we would assume that, if included in the scope for Draw 7 Park, a children's play area would likely NOT involve water play- is that an accurate assumption?

A. No assumptions should be made. The project will go through its own public process and this process will guide the design.

Q. Within the sample contract provided in the RFP, under Section 6.12, there is verbiage for a "warranty" and, under Section 7.5, there is language relating to a "guarantee". Typically, these terms are related to contracts for the sale of goods, rather than contracts for the provision of professional services. This warranty/guarantee language could have an effect on bidders' professional liability coverage. Please clarify if these terms will or can be deleted from the contract language.

A. Most of the contractual terms are negotiable.

Q. I would like to clarify the schedule: If awarded, we would start in January 2015 with Schematic Design and finish complete Construction Documentation by June 2015? Essentially, a 6-month design and documentation schedule, correct?

A. The City is negotiable on the timeline.

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Q. What is the anticipated park opening date?

A. This contract is for design of the park. The design process will guide the possible park opening.

Q. Is there any existing survey or geotechnical information that the City already has on file?

A. No, a survey is included in the scope of this project.

Q. Will DCR be involved with the review of the design of this project?

A. Yes - but this is a city contract.

Q. The RFP does not appear to address the need for environmental permitting despite the waterfront location of the park. Will the consultant team be responsible for permitting?

A. Yes

Q. Under evaluation criteria – “FACTOR 2 – Key Personnel” a highly advantageous rating requires that all personnel identified possess a very high level of design and CA experience. It is typical that less experienced staff assist with the project documentation (drawings). I understand that all resumes are included but please clarify if the experience level you are requiring is just for key personnel (those designing, managing and directing the work).

A. All key personnel.

Q. The SOW is through bidding; what is the proposed construction schedule and who will be overseeing the construction?

A. This is undetermined.

Q. Is the park expected to be constructed in one phase or multiple phases?

A. We are open to what makes sense.

Q. Construction phase services do not appear included in the consultant team’s scope. Can you please confirm this?

A. Confirmed.

Q. Is there any soil information for the site?

A. No.

Q. Is there any geotechnical information for the site?

A. No.

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Q. Will the site require remediation?

A. Unknown.

Q. If you do not have an established budget, can you give a estimated number/idea of what it might be? (Natural Turf fields typically cost about \$500K. Artificial turf fields typically cost around \$1Milliom., plus lighting)

A. The design will inform the construction budget.

Q. The Vision report states users would like to have restrooms included in the new design. Should we assume they are to be part of the scope?

A. Yes.

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

X

Name of Authorized Signatory

Title of Authorized Signatory